

OFFICE

Sales Clerk (m/f/d)

Full-time, Förirtztal, Germany

Do you enjoy interacting with people and have experience with order processing? Fantastic! We're looking for someone friendly, professional, and solution-driven to manage our national and international clients. Does that sound like you? If so, come join us!

Tasks and responsibilities as a Sales assistance

- Managing our national and international customers.
- Processing orders and handling customer inquiries via phone and email
- Preparing quotes and addressing questions/complaints
- Supporting the sales team with back-office tasks
- Invoice generation and billing
- Maintaining customer master data in SAP

Expertise & Qualities

- Successfully completed commercial training with professional experience in sales
- Excellent English skills, both written and spoken
- Strong communication skills and ability to work well in a team
- Customer-focused and structured work approach

Obeck as an Employer

You can expect an established family business specialising in the production of high-quality PET packaging and matching closures. Recognised as one of the 300 most crisis-resistant companies in Germany, we not only offer a secure job but also the opportunity to be part of a modern and continuously expanding company.

Your benefits at Obeck

- Flexible working hours and home office days by arrangement
- 30 days of vacation plus company holidays on December 24 and 31
- And much more! Explore further details on our website

Strengthen our sales support team and apply now!

Contact:

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Click here for the online application:

or via link:
jobs.obeck.com/Sales

